

# MISSOURI SHOW-ME CHAPTER APPLICATION FOR PROFESSIONAL DEVELOPMENT FUNDING

DATE OF APPLICATION: \_\_\_\_\_ MEMBER OF SWCS FOR \_\_\_\_\_ YEARS.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DO YOU CURRENTLY HOLD, OR HAVE YOU IN THE PAST HELD, A STATE, REGIONAL, NATIONAL OFFICE OR COMMITTEE ASSIGNMENT IN SWCS? IF YES, WHAT LEVEL OF INVOLVEMENT?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EVENT: \_\_\_\_\_

DATE(S): \_\_\_\_\_ LOCATION: \_\_\_\_\_

YOUR PURPOSE FOR ATTENDING: (i.e., Receiving an award, citation, or commendation; Receiving a scholarship; Presenting a technical or topical paper or poster; Training ( providing or fulfilling a training need); National SWCS Officer or board member; Chapter Delegate; Chairperson or member of a regional SWCS committee or task force; Other).

\_\_\_\_\_  
\_\_\_\_\_

IF YOU APPLIED FOR EMPLOYER'S FUNDING PLEASE INDICATE WHAT, HOW MUCH AND IF APPROVED:

\_\_\_\_\_  
\_\_\_\_\_

CONSIDERATION OF TRAVEL EXPENSES WILL BE REIMBURSED AT THE CURRENT FEDERAL GOVERNMENT TRAVEL RATES FOR EVENT LOCATION.

NUMBER OF NIGHTS: \_\_\_\_\_ PER DIEM: LODGING \$ \_\_\_\_\_ M&IE \$ \_\_\_\_\_ per day

REGISTRATION FEE FOR THIS EVENT: \$ \_\_\_\_\_ (attach a registration form)

MILEAGE: PLEASE INDICATE THE TOTAL AMOUNT OF MILES:

\_\_\_\_\_ miles @ \$0.56 per mile = \$ \_\_\_\_\_. AIRFARE: \$ \_\_\_\_\_.

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NOTE: Please file your application with the CHAPTER PRESIDENT as soon as you can to allow time for required action by your Show-Me Chapter's Executive Council. All Applications for Professional Development Funding must be acted upon at a regular meeting and passed by majority vote of the council members present at that meeting.

Date application was acted upon by the Show-Me SWCS Chapter's Executive Council: \_\_\_\_\_  
\_\_\_\_\_ Approved \_\_\_\_\_ Disapproved (Check one)

Date applicant was notified of the council's action: \_\_\_\_\_

\_\_\_\_\_  
, Chapter Secretary

REQUESTS MAY BE MADE FOR PARTIAL FUNDING TO THE EVENT AND THE EXECUTIVE COUNCIL MAY ONLY FUND A PORTION OF THE REQUEST BASED ON THE AVAILABLE FUNDS.

RECIEPTS REQUIRED AFTER ATTANDANCE FOR REIMBUREMENT TO OCCUR.

10/05/14

